

Overview and Scrutiny Committee

Monday June 1 2009

7.00 pm

Town Hall, Peckham Road, London SE5 8UB

Membership

All members of council

(Annual Council on Wednesday May 20 2009 will agree the size, composition and terms of reference of the committee and appoint the chair and vice-chair. Following the Annual Council meeting the political groups will formally nominate to places on the committee.)

Education representatives

Reverend Nicholas Elder, Church of England Diocese
Colin Elliott, Parent Governor
Jane Hole, Parent Governor

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

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Contact

Peter Roberts on 020 7525 4350 or email: peter.roberts@southwark.gov.uk

Members of the committee are summoned to attend this meeting

Annie Shepperd

Chief Executive

Date: May 19 2009



Overview and Scrutiny Committee

Monday June 1 2009
7.00 pm
Town Hall, Peckham Road, London SE5 8UB

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DISCUSSION OF ANY OTHER OPEN ITEMS AS NOTIFIED AT THE START OF THE MEETING.

PART B - CLOSED BUSINESS

DISCUSSION OF ANY CLOSED ITEMS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT.

Date: May 19 2009

Item No. 1	Classification: Open	Date: June 1 2009	Meeting Name: Overview & Scrutiny Committee
Report title:		Scrutiny arrangements for 2009/10	
Ward(s) or groups affected:		All	
From:		Director of Legal & Democratic Services	

RECOMMENDATIONS

Terms of reference

1. To note size, composition and terms of reference of Overview & Scrutiny Committee, as agreed by Annual Council on May 20 2009 (circulated separately).

Overview & Scrutiny Article and Procedure Rules

2. To note changes to Article and Procedure Rules as agreed by Council Assembly on April 8 2009 and Annual Council on May 20 2009 (circulated separately), including implementation of Councillor Call for Action (CCfA).

Establishment of scrutiny sub-committees

3. In accordance with Procedure Rules, to appoint five scrutiny sub-committees.

The committee should agree the size, composition and terms of reference of the sub-committees, including establishing a sub-committee with responsibility for crime and disorder within the meaning of Section 19 of the Police and Justice Act 2006. Political groups are entitled to reserve members on each scrutiny sub-committee; one fewer reserve than the number of seats they on the sub-committee (subject to a minimum of one).

Size and composition of sub-committees in 2008-09 were:

Scrutiny sub-committee	Lib Dem	Lab	Cons	Green	Total	Chair/ Vice chair
Children's services and education	3	3	1	0	7	Lab / Cons
Health and adult care	3	3	1	0	7	Lib Dem / Lab
Sub-committee A	3	3	1	0	7	Lab / Lib Dem
Sub-committee B	3	3	1	1	0	Lib Dem /Lab
Sub-committee C	3	3	1	0	7	Cons / Lib Dem

Appointment of Chairs and Vice-Chairs

4. To appoint Chairs and Vice-Chairs of the scrutiny sub-committees (nominations received to be circulated separately).

Joint committee arrangements

5. That the committee notes its decisions to enter into joint committee arrangements:
 - with Bexley, Bromley, Greenwich, Lambeth and Lewisham Councils to discharge its health scrutiny duty in considering consultation proposals from the local NHS entitled "A Picture of Health for South East London"
 - pan London joint health scrutiny committee to review proposals to introduce key changes to healthcare services across London (The committee members include councillors from all 32 London boroughs, the City of London, and five out-of-London local authorities)

BACKGROUND INFORMATION

6. This report asks the committee to complete the scrutiny arrangements for 2009/10 by establishing five sub-committees and reconfirming the joint scrutiny arrangements.

KEY ISSUES FOR CONSIDERATION

Proportionality

General Advice

7. Seats on committees and sub-committees must be allocated in accordance with the four principles of proportionality contained in sections 15, 16 and 17 of the Local Government and Housing Act 1989. When making appointments, committees (in appointing sub-committees) have a duty to give effect to the following principles, as far as is reasonably practicable:

- (i) That not all the seats on a committee or sub-committee are allocated to the same political group;
- (ii) That the majority group must have the majority of seats on each committee or sub-committee;

Note: As no one group has an overall majority on the council, this principle is not relevant.

- (iii) Subject to (i) and (ii) above, it must be ensured that the proportion of each political group's seats of the total number of seats on "ordinary committees" reflects as closely as possible their proportion of seats on full council; and

- (iv) Subject to (i) to (iii) above, the proportion of each political group's seats on each committee and sub-committee reflects as closely as possible their proportion of seats on full council.

Note: This rule applies to all committees, sub-committees and joint committees, except for licensing committee, standards committee and community councils.

Scrutiny sub-committees

8. Sub-committees are not "ordinary" committees and are each considered individually for the purposes of proportionality. So far as it is reasonably practicable to do so, the allocation of seats on each sub-committee should bear the same proportion to the number of the seats held by that group on the council.
9. The most proportionate allocation will depend on the number of members of the sub-committee. The table below shows the most proportionate arrangement for individual sub-committees:

Committee size	Lib Dem	Labour	Cons.
Nine Members	4	4	1
Seven	3	3	1
Six	3	3	0
Five	2	2	1
Four	2	2	0
Two [proposed joint committee places]	1	1	0

10. Members can agree an allocation that is disproportionate, provided no Member votes against this. In previous years, the committee has varied the size and numbers on each sub-committee to provide for greater cross-party representation.
11. Although not included in proportionality rules, consideration should be given to individual members who do not form a political group on the council. For example, in 2008/9 the committee allocated a place on the support scrutiny sub-committee B to Councillor Jenny Jones to enable her to play a part in the scrutiny functions in her capacity as a non-executive member.
12. The constitution specifies that the appointment and composition of scrutiny sub-committees be considered by the first meeting of overview and scrutiny committee.

Appointments to seats

13. Section 16(1) of the Local Government and Housing Act 1989 provides that it is the duty of the authority or committee to exercise their power to make appointments to a body as to give effect "to such wishes about who is to be appointed to the seats on that body which are allocated to a particular political group as are expressed by that group".
14. There is no requirement that a seat allocated to a particular group can only be filled by a member of that group. Therefore groups have the discretion to allocate seats as they wish, including to a member of another group.

Statutory joint health scrutiny committee

15. The committee's terms of allow appointment of joint overview and scrutiny committees of two or more local authorities and arrange for the relevant functions of those authorities to be exercised by the joint committee. The constitution further allows the committee to appoint members to its sub-committees in accordance with the statutory rules relating to proportionality.
16. The statutory joint scrutiny process takes place under section 7 of Health and Social Care Act 2001 and the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002.

Background papers	Held at	Contact
Constitutional issues for the 2009/10 municipal year [Annual Council, May 20 2009]	Town Hall Peckham Road London SE5 8UB.	Ian Millichap Constitutional Team Manager Tel: 020 7525 7236

Audit Trail

Lead Officer	Shelley Burke, Head of Overview & Scrutiny	
Contributors	Peter Roberts, Scrutiny Project Manager	
Version	Final	
Dated	May 19 2009	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Legal & Democratic Services	-	-
Executive Member	N/A	

ITEM 4.2**MEMBERS SERVING ON SCRUTINY COMMITTEES/SUB-COMMITTEES 2009/10****OVERVIEW & SCRUTINY COMMITTEE**

(9 places: 4, 4, 1; 4 voting co-opted members)

MEMBERS**RESERVES**

Councillor Fiona Colley (Chair)	L	Councillor James Barber	LD
Councillor Jane Salmon (Vice-Chair)	LD	Councillor Denise Capstick	LD
Councillor Toby Eckersley	C	Councillor Dora Dixon-Fyle	L
Councillor John Friary	L	Councillor David Hubber	LD
Councillor Barrie Hargrove	L	Councillor Richard Livingstone	L
Councillor Adedokun Lasaki	LD	Councillor Chris Page	L
Councillor Richard Thomas	LD	Councillor Martin Seaton	L
Councillor Veronica Ward	L	Councillor Bob Skelly	LD
Councillor Lorraine Zuleta	LD	Councillor Nicholas Vineall	C

VOTING CO-OPTED MEMBERS

Rev Nicholas Elder (Church of England)
 Mr Colin Elliott (Parent Governor)
 Ms Jane Hole (Parent Governor)
 (Roman Catholic Diocese representative)

CHILDREN'S SERVICES & EDUCATION

(7 places: 3, 3, 1; 4 voting co-opted members)

MEMBERS**RESERVES**

Councillor Barrie Hargrove (Chair)	L	Councillor James Barber	LD
Councillor Nicholas Vineall (Vice-Chair)	C	Councillor Michelle Holford	C
Councillor Jelil Ladipo	LD	Councillor Andrew Pakes	L
Councillor Eliza Mann	LD	Councillor Bob Skelly	LD
Councillor Jonathan Mitchell	LD	Councillor Althea Smith	L
Councillor Sandra Rhule	L		
Councillor Veronica Ward	L		

VOTING CO-OPTED MEMBERS

Rev Nicholas Elder (Church of England)
 Mr Colin Elliott (Parent Governor)
 Ms Jane Hole (Parent Governor)
 (Roman Catholic Diocese representative)

NON-VOTING CO-OPTED MEMBER

Headteacher representative

ITEM 4.2**HEALTH & ADULT CARE**

(7 places: 3, 3, 1)

MEMBERS

Councillor Lorraine Zuleta (Chair) **LD**
 Councillor Dora Dixon-Fyle (Vice-Chair) **L**
 Councillor Aubyn Graham **L**
 Councillor Michelle Holford **C**
 Councillor Lorraine Lauder **L**
 Councillor Jonathan Mitchell **LD**
 Councillor Caroline Pidgeon **LD**

RESERVES

Councillor Paul Bates **L**
 Councillor Denise Capstick **LD**
 Councillor Eliza Mann **LD**
 Councillor Abdul Mohamed **L**
 Councillor Nicholas Vineall **C**

SCRUTINY SUB-COMMITTEE A

(7 places: 3, 3, 1)

MEMBERS

Councillor John Friary (Chair) **L**
 Councillor Bob Skelly (Vice-Chair) **LD**
 Councillor Denise Capstick **LD**
 Councillor Robin Crookshank-Hilton **C**
 Councillor Wilma Nelson **LD**
 Councillor Martin Seaton **L**
 Councillor Althea Smith **L**

RESERVES

Councillor Mary Foulkes **L**
 Councillor Michelle Holford **C**
 Councillor Helen Jardine-Brown **LD**
 Councillor Adedokun Lasaki **LD**
 Councillor Sandra Rhule **L**

SCRUTINY SUB-COMMITTEE B

(7 places: 3, 3, 1)

MEMBERS

Councillor Richard Thomas (Chair) **LD**
 Councillor Tayo Situ (Vice-Chair) **L**
 Councillor Columba Blango **LD**
 Councillor Mark Glover **L**
 Councillor David Hubber **LD**
 Councillor Jenny Jones **G**
 Councillor Andrew Pakes **L**

RESERVES

Councillor Anood Al-Samerai **LD**
 Councillor Helen Jardine Brown **LD**
 Councillor Evrim Laws **L**
 Councillor Ian Wingfield **L**

ITEM 4.2**SCRUTINY SUB-COMMITTEE C**

(7 places: 3, 3, 1)

MEMBERS

Councillor Toby Eckersley (Chair)
 Councillor Anood Al-Samerai (Vice-Chair)
 Councillor Susan Elan Jones
 Councillor Richard Livingstone
 Councillor Jane Salmon
 Councillor Mackie Sheik
 Councillor Robert Smeath

RESERVES

C	Councillor Columba Blango	LD
LD	Councillor Robin Crookshank-Hilton	C
L	Councillor Helen Jardine-Brown	LD
L	Councillor Alison McGovern	L
LD	Councillor Gordon Nardell	L
LD		
L		

C= Conservative Group
G = Green
L= Labour Group
LD= Liberal Democrat Group

AMENDMENTS TO ARTICLE AND PROCEDURE RULES

(**Note:** The changes to the articles are shown as underlined.)

Article 5 – Overview and scrutiny committee and subcommittees

5.1 The council will appoint an overview and scrutiny committee to discharge the functions conferred by section 21 of the Local Government Act 2000. The overview and scrutiny committee will appoint sub-committees and determine their themes and terms of reference.

5.2 General role

Within their terms of reference, the overview and scrutiny committee and its sub-committees will:

- a) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the council's functions
- b) make reports and/or recommendations to council assembly and/or the executive in connection with the discharge of any functions
- c) consider any matter affecting the area or its inhabitants.

5.3 Specific functions

Policy development and review

Overview and scrutiny committee and its sub-committees may:

- a) assist council assembly and the executive in the development of its budget and policy framework by in-depth analysis of policy issues
- b) conduct research, community and other consultation in the analysis of policy issues and possible options
- c) consider and implement mechanisms to encourage and enhance community participation in the development of policy options
- d) question members of the executive and chief officers about their views on issues and proposals affecting the area
- e) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working
- f) decide whether to consult with community councils as part of the consideration of the budget and policy framework.

Scrutiny

Overview and scrutiny committee and its sub-committees may:

- a) review and scrutinise the decisions made by and performance of the executive and council officers both in relation to individual decisions and over time
- b) review and scrutinise the performance of the council in relation to its policy objectives, performance targets and/or particular service areas
- c) consider referrals on local government matters from members on any of the functions of the committee
- d) question members of the executive, chief officers and partner authorities about their decisions and performance, whether generally in comparison with local area agreements, service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects
- e) make recommendations to the executive and/or council assembly arising from the outcome of the scrutiny process or refer entire reports produced as the result of the scrutiny process to be debated and noted at council assembly
- f) give notice to the executive and/or council assembly and publish recommendations
- g) give notice to the relevant partner authority
- h) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee/sub-committee and local people about their activities and performance
- i) question and gather evidence from any person (with their consent).

Crime and disorder

Overview and scrutiny committee and its sub-committees may:

- a) act as the crime and disorder committee within the meaning of section 19 of the Police and Justice Act 2006
- b) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions
- c) make reports or recommendations to the local authority with respect to the discharge of those functions

d) make recommendations to the executive and/or council assembly with respect to any matter which is a local crime and disorder matter in relation to a member of the authority

e) consider any crime and disorder matters referred by any member of the council

5.4 **Annual report**

The overview and scrutiny committee will report annually to council assembly on the workings of the overall scrutiny function, and may make recommendations for future work programmes and amended working methods if appropriate.

5.5 **Key tasks of chairs of overview and scrutiny committee and subcommittees**

Overview and scrutiny committee and sub-committee chairs will:

- a) lead the scrutiny function
- b) propose to the appropriate committee/sub-committee a programme of work devised in consultation with senior management
- c) achieve a balance of service interests
- d) achieve broad coverage across all services over time
- e) propose arrangements for the involvement of community or other non-councillor representatives
- f) own and present the resulting reports (to the council assembly or the executive, including any minority views which might be reported separately).

(**Note:** The changes to the rules of procedure are shown as underlined.)

OVERVIEW AND SCRUTINY PROCEDURE RULES

1. Arrangements for overview and scrutiny

- 1.1 The council will appoint an overview and scrutiny committee. The overview and scrutiny committee will appoint five scrutiny sub-committees and determine their terms of reference.
- 1.2 The overview and scrutiny committee and its sub-committees may appoint informal member working groups to undertake specific tasks. While such bodies cannot substitute for the scrutiny committees, or exercise the powers associated with scrutiny (which are the preserve of the scrutiny committees) they can contribute to or inform the scrutiny process.

2. Membership of overview and scrutiny committees and its sub-committees

- 2.1 All councillors except members of the executive may be members of the overview and scrutiny committee and sub-committees. However, no member may be involved in scrutinising a decision in which he/she has been directly involved.
- 2.2 The overview and scrutiny committee will consist of:
 - a) a chair, appointed by council assembly
 - b) a vice-chair, appointed by council assembly
 - c) the chairs of the five scrutiny sub-committees, provided that the proportionality rules are not compromised and provided that each political group is permitted to nominate non-executive members should this be necessary to maintain proportionality
 - d) education representatives as set out at paragraph 4.
- 2.3 Overview and scrutiny committee will appoint the chairs, vice-chairs and remaining members of the scrutiny sub-committees, in accordance with the statutory rules relating to proportionality.
- 2.4 Each political group is entitled to nominate reserve members to overview and scrutiny committee and its sub-committees. The number of reserve member seats that each political group is entitled to nominate is equal to the number of places each group holds on overview and scrutiny committee and one fewer than the number of places each group holds on each of the subcommittees, subject to a minimum of one.

3. Co-optees

- 3.1 Overview and scrutiny committee and its sub-committees may appoint a number of people as non-voting co-optees with the approval of the chair and vice-chair of the overview and scrutiny committee, who may be appointed to serve for the full year or for the duration of a specific task or review.
- 3.2 In the event that a co-opted member does not attend a meeting of the committee on which they serve for a period of six consecutive months, without the approval of the council, they shall cease to be a member of the authority.

4. Education representatives

- 4.1 Overview and scrutiny committee and any sub-committee dealing with education functions shall include in its membership the following voting representatives:
- a) one Church of England diocese representative
 - b) one Roman Catholic diocese representative
 - c) two duly elected parent governor representatives
- 4.2 Overview and scrutiny committee and any sub-committee dealing with education functions may also contain the following co-opted, non-voting members:
- a) up to three representatives of other faiths or denominations, of which at least two should be from non-Christian faiths
 - b) up to two co-opted non-voting representatives of community groups.
- 4.3 If the committee/sub-committee deals with any matters outside education functions, the representatives outlined in 4.1 above shall not vote on these matters, though they may stay in the meeting and, with the discretion of the chair, speak.
- 4.4 Education representatives may only sign a call-in request when the matter called-in relates to an education function.

5. Terms of reference of the overview and scrutiny committee

- 5.1 The terms of reference of the overview and scrutiny committee will be:
- a) to appoint five sub-committees
 - b) to agree the committee's annual work programme and to approve the programmes of the sub-committees
 - c) to consider requests from the executive and/or council assembly and community councils for scrutiny reviews

- d) to exercise the right to call-in for reconsideration executive decisions made but not yet implemented
- e) to comment on scrutiny reports that propose policy change or that have resource implications
- f) to arrange for relevant functions in respect of health scrutiny to be exercised by an overview and scrutiny committee of another local authority where the council considers that another local authority would be better placed to undertake those relevant functions, and that local authority agrees to exercise those functions
- g) if appropriate, to appoint a joint overview and scrutiny committee with two or more local authorities and arrange for the relevant functions of those authorities to be exercised by the joint committee
- h) to periodically review overview and scrutiny procedures to ensure that the function is operating effectively
- i) to report annually to council assembly on the previous year's scrutiny activity
- j) to determine major funding requests from sub-committees in respect of particular reviews
- k) to scrutinise matters in respect of:
 - the council's policy and budget framework
 - human resources and the council's role as an employer and corporate practice generally
 - customer access issues, including e-government, information, technology and communications
 - the council's equalities and diversity programmes.

6. General terms of reference of all scrutiny committees/sub-committees

6.1 Within their terms of reference, all scrutiny committees/sub-committees will:

- a) produce a one year rolling work programme, which will be approved by the overview and scrutiny committee
- b) review and scrutinise decisions made or actions taken in connection with the discharge of any of the council's functions
- c) review and scrutinise the decisions made by and performance of the executive and council officers both in relation to individual decisions and over time in areas covered by its terms of reference
- d) review and scrutinise the performance of the council in relation to its policy objectives, performance targets and/or particular service areas

- e) question members of the executive and officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects and about their views on issues and proposals affecting the area
- f) assist council assembly and the executive in the development of its budget and policy framework by in-depth analysis of policy issues
- g) make reports and recommendations to the executive and or council assembly arising from the outcome of the scrutiny process
- h) consider any matter affecting the area or its inhabitants
- i) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working
- j) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the scrutiny committee and local people about their activities and performance
- k) conduct research and consultation on the analysis of policy issues and possible options
- l) question and gather evidence from any other person (with their consent) m) consider and implement mechanisms to encourage and enhance community participation in the scrutiny process and in the development of policy options
- n) conclude inquiries promptly and normally within six months.

7. Matters within the remit of more than one scrutiny sub-committee

- 7.1 Where a matter for consideration by a scrutiny sub-committee also falls (whether in whole or in part) within the remit of one or more other scrutiny sub-committees, then the sub-committee conducting the review shall either:
- a) invite the chair of the other sub-committee (or his/her nominee) to attend meetings when the matter is being reviewed
 - b) invite the other sub-committee to comment on findings prior to submitting its report to the executive/council assembly.
- 7.2 If necessary, overview and scrutiny committee will determine which subcommittee will assume responsibility for any particular issue and resolve any issues of dispute between sub-committees.

8. Policy review and development

- 8.1 The executive is required to make arrangements for consultation in respect of any proposals to the council for the adoption of any plan, strategy or budget that forms part of the budget and policy framework. The role of the overview and

scrutiny committee and its sub-committees in relation to consultation is set out in detail in the budget and policy framework procedure rules.

- 8.2 In relation to council policy, the overview and scrutiny committee/subcommittees may make proposals to the executive for developments insofar as they relate to matters within their terms of reference.

9. Meetings of the overview and scrutiny committee and its subcommittees

- 9.1 There shall be at least eight ordinary meetings of the overview and scrutiny committee in each year. In addition, there shall be at least one ordinary meeting of the overview and scrutiny committee acting as the crime and disorder committee (or sub-committee) in each year. Extraordinary meetings may be called by the chair of the committee, by two-thirds of the committee's voting membership or by the proper officer if he or she considers it necessary or appropriate.
- 9.2 The chair of the committee may also cancel a meeting for lack of business, or reschedule a meeting, having first consulted with the designated representatives of all political groups recognised by the council.
- 9.3 The sub-committees shall determine their own arrangements for meetings.
- 9.4 A schedule of meetings will be published at the beginning of each municipal year.

10. Quorum

- 10.1 The quorum for the overview and scrutiny committee and its sub-committees shall normally be 25% of the voting membership of the relevant committee/sub-committee but no fewer than two.

11. Prohibition of party whip over voting on overview and scrutiny committee/sub-committees

- 11.1 The party whip does not apply to meetings of overview and scrutiny committees or sub-committees.
- 11.2 The expression "party whip" is taken to mean "any instruction given by or on behalf of a political group to any councillor who is a member of that group as to how that councillor shall speak or vote on any matter before the council or any committee or sub-committee, or the application or threat to apply any sanction by the group in respect of that councillor should he/she speak or vote in any particular manner."

12. Procedure at overview and scrutiny committee/sub-committee meetings

- 12.1 The overview and scrutiny committee and its sub-committees shall consider the following business (with the exception of c) which only applies to overview and scrutiny committee):

- a) minutes of the last meeting

- b) declarations of interest
- c) consideration of any matter referred to the committee for a decision in relation to call-in of a decision
- d) responses of the executive to reports of the committee
- e) business otherwise set out on the agenda for the meeting.

13. Formal records to be maintained

- 13.1 No meeting of overview and scrutiny committee or any of its sub-committees shall commence or conduct business unless the monitoring officer or their representative is present. All meetings are to be clerked by a representative of the monitoring officer, with minutes to be produced including details of members attending and details of decisions taken. Copies of all agendas and minutes are to be maintained by the monitoring officer.

14. Work programmes

- 14.1 Each of the scrutiny committees will develop an annual work programme.
- 14.2 The overview and scrutiny committee will approve and review the individual work programmes of the sub-committees.
- 14.3 Five members of the council may request the overview and scrutiny committee to consider an individual addition or subtraction to the work programme of a sub-committee.

15. Agenda items

- 15.1 Any member of the overview and scrutiny committee or a sub-committee shall be entitled to give notice to the proper officer that he/she wishes an item relevant to the functions of the committee/sub-committee of which they are a member to be included on the agenda for the next available meeting. On receipt of such a request the proper officer will ensure that it is included on the next available agenda. This rule will apply where the call for action procedure set out in paragraph 15.3 does not apply.
- 15.2 Any two members of the council who are not members of the overview and scrutiny committee or a sub-committee may give written notice to the proper officer that they wish an item to be included on the agenda of that committee/sub-committee. If the proper officer receives such a notification, then he/she will include the item on the first available agenda of the committee/sub-committee for consideration. This rule will apply where the call for action procedure set out in paragraph 15.3 does not apply
- 15.3 Any member of the council may give written notice to the proper officer that they wish to refer a councillor call for action to be included on the agenda of a committee/sub-committee. If the proper officer receives such a notification then he/she will include the item on the agenda of the first appropriate sub-committee for consideration as to whether it is valid in accordance with the call for action protocol.

16. Overview and scrutiny budget

- 16.1 Within the agreed budget for overview and scrutiny, the overview and scrutiny committee/sub-committees may:
- a) hold enquiries and investigate the available options for future direction in policy development
 - b) appoint advisers and assessors to assist them in this process
 - c) go on site visits, conduct public surveys, hold public meetings, commission research and do all other things that they reasonably consider necessary to inform their deliberations
 - d) ask witnesses to attend to address them on any matter under consideration
 - e) pay any advisers, assessors and witnesses a reasonable fee and expenses for doing so.
- 16.2 The overview and scrutiny committee will have responsibility for monitoring the budget for additional scrutiny research and determining funding requests from its sub-committees in respect of particular reviews.

17. Members and officers giving account

- 17.1 Overview and scrutiny committee or a sub-committee may scrutinise and review decisions made or actions taken in connection with the discharge of any council functions. In fulfilling the scrutiny role, a committee may require any member of the executive, the head of paid service and/or any senior officer to attend before it to explain, in relation to matters within their remit:
- a) any particular decision or series of decisions
 - b) the extent to which the actions taken implement council policy
 - c) their performance and it is the duty of those persons to attend if so required.
- 17.2 Where any member or officer is required to attend a scrutiny committee/subcommittee under this provision, the chair of the committee/sub-committee will inform the proper officer. The proper officer shall inform the member or officer in writing giving at least five clear working days notice of the meeting at which he/she is required to attend. The notice will state the nature of the item on which he/she is required to attend to give account, the specific area of inquiry and whether any papers are required to be produced for the committee/subcommittee.
- 17.3 Where, in exceptional circumstances, the member or officer is unable to attend on the required date, then the proper officer in consultation with the committee/sub-committee and the member or officer shall arrange an alternative date for attendance.

18. Attendance by others and public attendance

- 18.1 A scrutiny committee may invite people other than those people referred to in paragraph 17 above to address it, discuss issues of local concern and/or answer questions. It may for example wish to hear from residents, stakeholders and members and officers in other parts of the public sector and shall invite such people to attend. Attendance by these people is optional.
- 18.2 Where people attend to give evidence as part of an investigation, meetings are to be conducted in accordance with the following principles:
- a) that the investigation be conducted fairly and all members of the committee/sub-committee be given the opportunity to ask questions of attendees, and to contribute and speak
 - b) that those assisting the meeting by giving evidence be treated with respect and courtesy
 - c) that the investigation be conducted so as to maximise the efficiency of the investigation or analysis.
- 18.3 Members of the public may attend open meetings of scrutiny committees and request to speak.

19. Reports from the overview and scrutiny committee and its subcommittees

- 19.1 Once it has formed recommendations on proposals for development, the overview and scrutiny committee or a sub-committee will prepare a formal report and submit it to the proper officer for consideration by the executive. The committee/sub-committee will also report to council assembly as appropriate (in respect of the budget setting process, relevant scrutiny reports should be forwarded with executive recommendations to council assembly).
- 19.2 If the overview and scrutiny committee or a sub-committee cannot agree on one single final report, then any member of the committee/sub-committee may prepare a minority report to be submitted for consideration by the executive or council assembly with the majority report.
- 19.3 The executive shall consider and provide a written response to a scrutiny committee's/sub-committee's report within two months.
- 19.4 Management of the flow of reports to the executive will be the responsibility of the overview and scrutiny committee. Reports that propose policy change or that have resource implications (as opposed to comments on performance) are formally routed via the overview and scrutiny committee so that it can add its own comments.

20. Call-in

- 20.1 The overview and scrutiny committee can "call-in" an executive decision which has been made but not yet implemented. This enables the overview and scrutiny

committee to consider whether the decision is appropriate. The committee may recommend that the decision maker reconsider the decision.

- 20.2 Requests for call-in should normally only be made if there is evidence that the decision maker did not take the decision in accordance with the principles of decision making as set out in the constitution:
- a) proportionality (i.e. the action must be proportionate to the outcome)
 - b) due consultation and the taking of professional advice from officers
 - c) respect for human rights
 - d) presumption in favour of openness
 - e) clarity of aims and desired outcomes
 - f) the link between strategy and implementation must be maintained
 - g) decision making generally should have reference to the policy framework and be in accordance with the budget.

21. Procedure to call-in a decision

- 21.1 When a decision is made by the executive or an individual member of the executive, or a committee of the executive, or an executive decision is taken by a community council, or a key decision is made by an officer with delegated authority from the executive or under joint arrangements, the decision shall be published, normally within two clear working days of being made. All members will be sent copies of the records of all such decisions within the same time scale, by the person responsible for publishing the decision.
- 21.2 That notice will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of five clear working days after the publication of the decision, unless the overview and scrutiny committee objects to it and calls it in.
- 21.3 During that period, the proper officer shall call-in a decision for scrutiny if so requested by the chair or vice-chair of the overview and scrutiny committee, plus three members of the committee, including education co-optees for the purpose of education decisions only.
- 21.4 A member serving on a community council (who is also a member of the overview and scrutiny committee) who participates in taking an executive decision shall not sign a call-in request on the same decision (thus avoiding any conflict of interests).
- 21.5 In the event that the chair or vice-chair of overview and scrutiny decides not to support a call-in request received within deadline and signed by three members of the committee, they are required to set out their reasons in writing, and this letter will be circulated to members and other interested stakeholders.

- 21.6 A valid request for call-in must contain the requisite number of signatures and give reasons for the call-in. In particular, the request must state whether or not the members believe that the decision is outside the policy or budget framework.

22. Decisions not subject to call-in

- 22.1 The following categories of urgent decision are not subject to call-in:
- a) recommendations on the budget and policy framework
 - b) decisions for urgent implementation (Rule 19, access to information procedure rules)
 - c) urgent decisions outside the budget or policy framework (Rule 4, budget and policy framework procedure rules)
 - d) non-key decisions relating to contract standing orders.
- 22.2 The operation of the provisions relating to call-in and urgency shall be monitored annually, and a report submitted to council assembly with proposals for review if necessary.

23. Procedure following call-in

- 23.1 If the head of overview and scrutiny is of the opinion that a request for a call-in may not be valid, because of a breach of procedure or other reason under this constitution, they shall inform the relevant members (this must always include the chair and vice chair) within one clear working day of receipt of the request. In the event of dispute, the decision of the monitoring officer shall be final.
- 23.2 Following call-in of a decision, the head of overview and scrutiny shall notify the decision maker and the relevant chief officer, who shall suspend implementation of the decision. If the request for call-in states that the reason for call-in is that the decision is outside the budget or policy framework, the head of overview and scrutiny shall also notify the monitoring officer or finance director in order for a report to be prepared for the overview and scrutiny committee.
- 23.3 Within five clear working days of the call-in request, and where possible in consultation with the chair of the overview and scrutiny committee, the head of overview and scrutiny shall either:
- a) refer the called-in decision to the next meeting of the overview and scrutiny committee, if that meeting is within ten clear working days of the receipt of the call-in request, or
 - b) call an extraordinary meeting of the overview and scrutiny committee to consider the called-in decision, to take place as soon as possible and in any case within ten clear working days of the call-in request, or

- c) arrange, where a called-in decision cannot reasonably be considered within the timescale in clauses a) or b) above, an extraordinary meeting of the overview and scrutiny committee to consider the matter outside the normal timetable, unless in the view of the monitoring officer and/or the finance director, in consultation with the relevant chief officer, the matter cannot wait and in which case it shall be considered in accordance with the timescale set out above.

23.4 If the overview and scrutiny committee does not meet within the constitutional timescale set out for call-ins, or does meet but does not refer the matter back to the decision making person or body, the decision shall take effect on the date of the scrutiny meeting, or the expiry of 15 clear working days after the decision was published, whichever is the earlier, unless the provisions of 23.3(c) are applied.

24. Call-in meeting and action required of decision-makers

24.1 On meeting, the overview and scrutiny committee will consider the call-in request and in particular whether or not the decision might be contrary to the policy framework or not wholly in accordance with the budget. Advice should be sought from appropriate chief officers, the monitoring officer or the finance director. The monitoring officer's report and/or finance director's report shall be copied to every member of the council.

24.2 If, having considered the decision and all relevant advice, the overview and scrutiny committee is still concerned about it, then it may either:

- a) refer it back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns, or
- b) refer the matter to council assembly if the decision is deemed to be outside the policy and budget framework.

24.3 If referred to the decision maker, with the exception of community councils they shall then reconsider their decision within a further seven clear working days. If referred back to a community council, reconsideration will wait until the next scheduled meeting of the community council, unless the monitoring officer determines, following consultation with the relevant chief officer and chair of the relevant community council (or in his or her absence the vice-chair), that the matter can not wait in which case it will be considered within seven working days. If it is the view of the monitoring officer or the finance director that the decision falls within the policy and budget framework, the decision maker may amend the decision or not, before adopting a final decision.

24.4 If referred to council assembly, the decision is further suspended pending a meeting of council assembly, which must take place within seven clear working days of the decision to refer to council. Within this time, the decision maker must decide what action to take in respect of the monitoring officer's and/or finance director's advice and to prepare a report to council assembly.

- 24.5 If the council assembly does not meet in the period set out above, or does meet but does not refer the matter back to the decision making person or body, the decision shall take effect on the date of the council assembly meeting, or the expiry of 15 clear working days after the decision was published, whichever is the earlier.
- 24.6 The council assembly will receive details of the decision, the advice of the monitoring officer and/or the finance director, the comments of the overview and scrutiny committee and the report from the decision maker.
- 24.7 Where the council assembly accepts that the decision is within the budgetary and policy framework it may either:
- a) endorse a decision or proposal of the decision taker as falling within the existing budget and policy framework. In this case no further action is required, save that the decision of the council assembly be minuted and circulated to all councillors in the normal way, or
 - b) if it objects to the decision on grounds other than it falling outside the budget or policy framework, refer the decision back to the decision making person or body, together with the council assembly's views on the decision. The decision maker will reconsider the decision within five clear working days and choose whether to amend the decision or not before reaching a final decision and implementing it, reporting this to overview and scrutiny committee.
- 24.8 Where the council assembly accepts that the decision is contrary to the policy framework or contrary to or not wholly in accordance with the budget, it may either:
- a) amend the council's budget or policy framework to encompass the decision or proposal of the body or individual responsible for that executive function and agree to the decision with immediate effect. In this case, no further action is required save that the decision of the council assembly be minuted and circulated to all councillors in the normal way, or
 - b) require the decision maker to reconsider the matter in accordance with the advice of either the monitoring officer or finance director within five working days to reconsider/amend the decision and this will be reported to the overview and scrutiny committee.

Councillor Call for Action Protocol

1. The Councillor Call for Action (CCfA) process provides ward members with a means of escalating matters of ward concern to an Overview and Scrutiny Committee (OSC), for possible onwards recommendations to the council's executive and/or other agencies. It is very important to note that a CCfA is intended to be a measure of "last resort" and may not be used until all other avenues have been exhausted. The CCfA may not be used in relation to individual planning and licensing decisions or where other avenues of appeal exist.

2. A ward member requesting a call for action will be asked to demonstrate that they have sought to address the issue through all existing means and the call will not be considered unless the relevant sub-committee of Overview and Scrutiny is satisfied that:
 - the councillor has made all reasonable efforts to resolve the matter via dialogue with council officers and or relevant partners; and,
 - the issue of concern is matter in respect of which the council has a statutory power or duty to deal with which is not precluded by legislation; and,
 - the issue of concern has a demonstrable impact on a part of or the whole of a councillor's ward.

3. Before a CCfA can be progressed to scrutiny, the member must provide documentation to show that they have taken the following steps:
 - Made the relevant service request / members' enquiry/letter to relevant other agency
 - Raised issue with executive member or senior representative of partner agency
 - Raised the issue of concern at Safer Neighbourhood Panel (For relevant crime and disorder matters) or
 - Raised the issue of concern at area level.

Procedure for CCfA to be considered at scrutiny

4. The councillor must submit a written signed referral pro forma to the Head of Overview and Scrutiny. It will set out:
 - Which ward councillor is sponsoring (if more than one councillor supporting)
 - Agency responsible for the service(s)
 - Background - including details of attempts to resolve matter via other means

- Issues for consideration
 - Desired outcomes.
5. All such written requests will first be submitted by the Head of Overview and Scrutiny to the first appropriate Overview & Scrutiny committee or sub-committee for their consideration in a reasonable timescale. The decision on which is the first appropriate committee or sub-committee is at the discretion of the Head of Overview and Scrutiny. The committee may reject any Call for Action if it:
 - Is not a matter for which the local authority or its partners has a responsibility, or which affects the borough
 - Is defamatory, frivolous or offensive
 - Is substantially the same as a Councillor Call for Action which has been put to any meeting of the Council in the past 6 months
 - Is a matter relating to a planning decision
 - Is a matter relating to a licensing decision
 - Is a matter relating to an individual or entity in respect of which that individual or entity has a right of recourse to a review or appeal conferred by or under any enactment.
 6. The Head of Overview and Scrutiny will within three working days of Overview and Scrutiny sub-committee notify the sponsoring councillor that the CCfA is considered. Alternatively if the CCfA is rejected, the Overview and Scrutiny sub-committee may give advice and or signposts on other appropriate ways forward to help resolve the issue. The lead councillors and relevant Executive Member will be advised accordingly.
 7. The detailed arrangements for consideration of the item considered valid will be determined in liaison with the Chair and Vice-Chair of OSC, and if appropriate, the scrutiny committee concerned, who will put the CCfA on the agenda of the committee or appropriate sub-committee for consideration.
 8. A valid CCfA will be considered at the committee or appropriate sub-committee's next available meeting in public session unless the consideration of the issues involve the disclosure of exempt or confidential information as defined by the Access to Information Procedure rules.
 9. The ward councillor's role in the consideration of the CCfA, as with any formal council business, is subject to compliance with the Members Code of Conduct.

Scrutiny work programmes 2008/09

<p align="center">Sub-committee A (Ch John Friary, V-Ch Bob Skelly)</p>	<p align="center">Sub-Committee B (Ch David Hubber, V-Ch Althea Smith)</p>	<p align="center">Sub-Committee C (Ch Toby Eckersley, V-Ch Anood Al-Samerai)</p>
<p>Burgess Park</p> <ul style="list-style-type: none"> - how it should look and be used to maximum benefit of the community in future, and how this can be funded/supported - to review the current status of plans for improvements to Burgess Park, in the light of the suspension of the Burgess Park Development Trust initiative; to review how the future of the Park should fit with the regeneration of surrounding residential areas <p>[Ongoing – near completion]</p>	<p>Regeneration and future of Camberwell</p> <p>[Completed]</p>	<p>Freedom Passes 2008</p> <ul style="list-style-type: none"> - to scrutinise and review council’s handling of the renewal process for freedom passes in 2008, including the delays in completion of the renewal cycle, the provision of information to freedom pass holders and the treatment of those seeking to renew their passes <p>[Completed]</p>
<p>Peckham Rye Park</p> <ul style="list-style-type: none"> - review of the provision and management of sports facilities <p>[Completed]</p>	<p>Bus services in Southwark Council</p> <ul style="list-style-type: none"> - to clarify processes for influencing bus services <p>[Ongoing – near completion]</p>	<p>Planning enforcement practices and outcomes</p> <ul style="list-style-type: none"> - in town centres, using Peckham as a case study using issues raised at Nunhead & Peckham Rye Community Council - expectations gap between ward members and enforcement team <p>[Carry over into 2009/10 to be decided]</p>
<p>Southwark’s Enterprise and Employment Strategies</p> <ul style="list-style-type: none"> - to review implementation and effectiveness over the past two years <p>[Ongoing – sub-committee to finalise recommendations]</p>	<p>Common lettings policy</p> <ul style="list-style-type: none"> - to look at how the lettings policies of RSLs and the Council differ and whether it might be desirable and possible to move towards adopting common policies - possibly to make reference to council responsibility towards non-resident leaseholders and their tenants <p>[Carry over into 2009/10 to be decided]</p>	<p>Population and migration</p> <ul style="list-style-type: none"> - looking at how Southwark’s population is counted; why our calculations differ so much from the government’s figures; to examine the effect on our finances and policies of differing population estimates <p>[Ongoing – near completion]</p>

Proposals for Scrutiny Reviews

1. What is the true meaning of the budget and policy framework? (Councillor Toby Eckersley)
2. Food strategy (Executive)
(Following proposals from Councillor James Barber)
3. Health - review Southwark PCT quango policies:
 - prescription practices. Lambeth PCT seems to have repeat prescriptions every 2 months, Southwark 3 months. No automation around it. Systems not designed for patients. Review how prescriptions and repeat prescriptions should be - best practice recommendations
 - doctors lists. Looking at the way the PCT instruct GP practices with regard to patients moving home very close to their original location but still having to change their GP surgery.
4. Transport
 - zone 1 and zone 2 borders. Real issue that since jubilee line came to Southwark boundaries of these zone don't reflect how central Southwark is to central London
 - extending the Bakerloo line
5. Climate Chaos
 - review our climate strategy
6. Effectiveness of Foundation Trusts (Councillor Caroline Pidgeon)
 - What are the Trusts doing to engage patients and the local community in the Foundation Trusts? What difference has it made being a Foundation Trust hospital? What has it enabled the Trusts to do differently?
 - What added value has the community got from hospitals as a direct result of becoming a Foundation Trust hospital?
7. Patient transport (Councillor Ade Lasaki)
 - Transport for adults to and from hospital.
8. Mental health (Carried over from the last health scrutiny work programme)
9. Vulnerable Adults
 - Review of care of vulnerable adults in Council accommodation (carried over from the last work programme)
10. Annual Health Check

ITEM 5.2

- Requirement for health scrutiny to make written comments to inform the annual health check.
11. Planning enforcement (Councillor Gordon Nardell/Member of public)
- Planning enforcement practices and outcomes in Town Centres – using Peckham as a case study using issues raised at Nunhead & Peckham Rye Community Council
 - A more focused and timely approach to planning enforcement as one of a number of techniques to improve the quality of the local environment and the image of Town Centres. The review seeks to influence the Council in its planning enforcement functions, which are almost exclusively exercised by officers with little formal member involvement in decision-making.
12. 20mph zones and speeding (Councillor Fiona Colley)
- Review of the effectiveness of traffic calming measures and 20mph zones in terms of reducing speeding, improving road safety and meeting accident reduction targets. Considering best practice from other areas in terms of measures to slow down traffic and to enforce speed limits.
 - Work alongside Executive Member for Environment and officers with regard to helping to make the implementation of the Road Safety Plan and plans to make Southwark a 20mph borough as effective as possible.

(Following proposals from Councillor Veronica Ward)

13. Council communications
- Looking for value for money and comparing with comparative communication expenditure in comparable Boroughs.
14. Housing Repairs Service
- Scrutiny of the Housing Repairs service as it is presently operating – not necessarily a long term look review.
15. Asset Management
- Asset Management and community input/possible community use/ in the context of the proposed sales of Council Property at a time of severe downturn in the property market.
16. Joint and separate council and PCT budgets (Councillor Lorraine Zuleta):
- How do our spends meet the needs of our population?
 - On what basis and process do we decide priorities?
 - How can we future-proof our spends to protect against any future erosion of budgets?

FORWARD PLAN JUNE 2009 - SEPTEMBER 2009 (including indicative Forward Plan January 2009 - August 2009)

The Forward Plan sets out the key decisions that the Executive and Individual Executive members intend to take over the following four months, together with key decisions by officers. The Plan is updated each month and re-published and can be obtained from the Constitutional Team, Room 315, Southwark Town Hall, Peckham, London SE5 8UB, telephone 020 7525 7232/7221.

The Forward Plan also includes budget and policy framework matters on which the Executive will make a recommendation to Council Assembly.

The Forward Plan is divided into three parts:

- Part One - Executive Key Decisions (and budget and policy framework items)
- Part Two - Individual Executive Key Decisions
- Part Three - Officer Key Decisions



Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Part 1: The following matters will be considered by the full executive under Southwark Council's constitution											
Children's residential home contract re-tendering	Re-tendering of contract	Key Decision	Executive	May 2009	Relevant stakeholders	Gwen Kennedy: 020 7525 3176	Romi Bowen	Councillor Lisa Rajan	All	All Wards;	Children's Services and Education
Revenues and benefits strategic approach report	To approve the approach for reviewing future procurement options for the delivery of Revenues and Benefits Service post March 2011	Key Decision Financial threshold exceeds £500,000	Executive	May 2009	Finance, all departments	Dominic Cain: 020 7525 7110	Eleanor Kelly	Councillor Tim McNally	All	All Wards;	Overview and Scrutiny
Refurbishment of 56 Southwark Bridge Road - contract variation	Approval of the contract variation and settlement of final account	Key Decision Financial threshold exceeds £500,000	Executive	June 2009	Relevant departments and ward councillors	Shane Cunningham: 020 7525 4901	Richard Rawes	Councillor Adele Morris, Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Southwark Youth Council	To agree the revised terms of reference	Key Decision Significant impact on the community	Executive	June 2009	Relevant stakeholders	Jane Bailey: 020 7525 2674	Romi Bowen	Councillor Lisa Rajan	All	All Wards;	Children's Services and Education

**FORWARD PLAN JUNE 2009 - SEPTEMBER 2009
(including indicative Forward Plan January 2009 - August 2009)**

Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 1: Bundled repairs and maintenance contract (non-housing estate)	To approve contract for bundled repairs and maintenance (non-housing)	Key Decision Financial threshold exceeds £500,000	Executive	June 2009	Finance, legal and relevant stakeholders	Abi Fobbestor: 020 7525 5558	Richard Rawes	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Gateway 1: Bundled projects contract (non-housing estate)	To approve contract for bundled projects (non-housing)	Key Decision Financial threshold exceeds £500,000	Executive	June 2009	Finance, legal and relevant stakeholders	Abi Fobbestor: 020 7525 5558	Richard Rawes	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Gateway 1: procurement strategy: welfare catering re tender	Procurement plan for the re-tendering of welfare catering services	Key Decision Significant impact on the community	Executive	May 2009	Internal stakeholders, providers of services	Donna Kinnair: 020 7525 0405	Susanna White	Councillor David Noakes	All	All Wards;	Health and Adult Care
Gateway 1: Procurement Strategy for gas supplies to Aylesbury Estate and Blakes Road boiler house	To approve the procurement strategy and contract award for the suppliers of gas to the Aylesbury Estate and Blake's Road boiler houses.	Key Decision Financial threshold exceeds £500,000	Executive	May 2009	Leaseholders	Mary Morrissey: 020 7525 2452	Gill Davies	Councillor Kim Humphreys	Peckham	East Waiworth; Faraday; Peckham;	Overview and Scrutiny
Quarterly revenue monitoring report - outturn	To note the revenue outturn position for 2008/09	Key Decision Significant impact on the community	Executive	June 2009	All departments	Dennis Callaghan: 020 7525 4375	Duncan Whitfield	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Safer Southwark Partnership revised rolling plan	Consider the Safer Southwark Partnership revised rolling plan.	Key Decision Significant impact on the community	Executive	June 2009	Safer Southwark Partnership, Community Councils.	Jonathan Toy: 020 7525 1479	Gill Davies	Councillor Paul Kyriacou	All	All Wards;	Overview and Scrutiny

**FORWARD PLAN JUNE 2009 - SEPTEMBER 2009
(including indicative Forward Plan January 2009 - August 2009)**

Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award approval: Leisure investment and management programme; appointment of Leisure and Facilities Management Services	To approve the award of Fusion as the supplier of leisure management services across the borough's portfolio of centres.	Key Decision Financial threshold exceeds £500,000	Executive	July 2009	Southwark legal, finance and procurement departments.	Adrian Whittle: 020 7525 1577	Gill Davies	Councillor Lewis Robinson	All	All Wards;	Overview and Scrutiny
Gateway 2: Contract Award Approval: Arboricultural Services Contract	Award of major works contract for Arboricultural Services	Key Decision Financial threshold exceeds £500,000	Executive	July 2009	Legal, Finance, Procurement, Parks, Housing & Highway Stakeholders. Members.	Des Waters: 020 7525 2080	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and Scrutiny
Aylesbury - phase 2 and 3 redevelopment strategy	To approve the redevelopment strategy for sites in Aylesbury phases 2 and 3 including submission of PFI outline business case	Key Decision Financial threshold exceeds £500,000	Executive	July 2009	Legal, finance, procurement, property, housing	Adiola Dada: 020 7525 4930	Stephen McDonald	Councillor Paul Noblet	Walworth	Faraday;	Overview and scrutiny
End of year business report	To agree the eperformance indicators and note the performance highlights	Key Decision Significant impact on the community	Executive	July 2009	All departments	Stephen Gaskell/Liam McKay: 020 7525 7160	Eleanor Kelly	Councillor Nick Stanton	All	All Wards;	Overview and scrutiny
IDM report for the write off of health and social care debts over £50,000	Approval to write off uncollectable H&SC debts over £50,000	Key Decision Significant impact on the community	Executive	July 2009	Finance, legal	Terry Cooney: 020 7525 3865	Susanna White	Councillor David Noakes	All	All Wards;	Overview and Scrutiny

**FORWARD PLAN JUNE 2009 - SEPTEMBER 2009
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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Aylesbury - phase 1 redevelopment strategy	To approve the redevelopment strategy for sites in Aylesbury Phase 1	Key Decision Financial threshold exceeds £500,000	Executive	July 2009	Legal, finance, procurement, property, housing	Adola Dada: 020 7525 4930	Stephen McDonald	Councillor Paul Noblet	Walworth	Faraday;	Overview and scrutiny
Housing Strategy 2009-16	To approve the document on Housing Strategy 2009-16 for publication.	Key Decision Significant impact on the community	Executive	June 2009	With key stakeholders.	Rob Weallens: 020 7525 1217	Richard Rawes	Councillor Kim Humphreys	All	All Wards;	Overview and Scrutiny Committee
Treasury management performance and prudential indicators	Report treasury management performance and outlook for prudential indicators on capital finance, debt and investments 2008/09	Key Decision	Council Assembly	July 2009	Departments and key stakeholders	Simon Hughes: 020 7525 4309	Duncan Whitfield	Councillor Tim McNally	All	All Wards;	Overview and Scrutiny
Elephant and Castle - principal development agreement and business plan	To approve the principal development agreement and business plan between Southwark and the preferred bidder.	Key Decision Financial threshold exceeds £500,000	Major Projects Board (Executive Committee)	July 2009	Legal, finance and procurement	Jon Abbott 020 7525 4902	Stephen McDonald	Councillor Paul Noblet	Borough and Bankside	Cathedrals; Chaucer; East Walworth; Newington;	Overview and scrutiny
Environment education policy	Agree the council's policy on environment-education for schools	Key Decision Significant impact on the community	Executive	August 2009	Consultation undertaken with other council departments	Mary Morrissey: 020 7525 2452	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and Scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 1: Procurement strategy: New model for integrated community equipment services (ICES)	Agree procurement plan for new ICES contract	Key Decision Financial threshold exceeds £500,000	Executive	August 2009	Strategic partners, appropriate community consultation	Donna Kinnair: 020 7525 3792	Susanna White	Councillor David Noakes	All	All Wards;	Overview and Scrutiny
Accessible Transport Strategy	Approval of the accessible transport strategy following consultation on the draft strategy.	Key Decision Significant impact on the community	Executive	September 2009	Relevant departments and community groups.	Simon Bevan: 020 7525 5411	Richard Rawes	Councillor Jeff Hook	All	All Wards;	Overview and Scrutiny
Approval of the local implementation plan (LIP) programmes for 2010-11	To approve the programmes to be funded by the Transport for London funding settlement for 2010-11	Key Decision Financial threshold exceeds £500,000	Executive	September 2009	Relevant departments and community groups	Sally Clew: 020 7525 5564	Richard Rawes	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Housing supply and demand annual update	An update on the affordable housing supply and demand position in the borough	Key Decision Significant impact on the community	Executive	September 2009	With key stakeholders	Maurice Soden/Rob Weallans: 020 7525 1217	Richard Rawes	Councillor Kim Humphreys	All	All Wards;	Overview and Scrutiny
Approval of procurement strategy for internal audit services	To agree the proposed decision for the appointment of a contractor for the internal audit service	Key Decision Financial threshold exceeds £500,000	Executive	September 2009	All departments and key stakeholders	Mike Pinder: 020 7525 4346	Duncan Whitfield	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Disposal of part of Bermondsey Spa Site C	To agree the sale of Site C5 in Bermondsey Spa	Key Decision Financial threshold exceeds £500,000	Major Projects Board (Executive Committee)	September 2009	Finance and legal	Jane Seymour: 020 7525 0732	Stephen McDonald	Councillor Paul Noblet	Bermondsey	Grange, South Bermondsey ;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Common Housing Register and Partnership Agreement - outline proposals	Agree outline proposals and consultation arrangements for a common housing register and partnership	Key Decision Significant impact on the community	Executive	October 2009	With key stakeholders	Clare Linnane: 020 7525 0732	Richard Rawes	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: Elephant and Castle MUSCo contract award approval	To award the contract for the Elephant and Castle MUSCo.	Key Decision Financial threshold exceeds £500,000	Major Projects Board (Executive Committee)	November 2009	Officers in the Finance, Legal and Procurement departments of Southwark Council.	Tony Moseley: 020 7525 4903; tony.moseley@southwark.gov.uk	Stephen McDonald	Councillor Paul Noblet	Borough and Bankside	Cathedrals; Chaucer; East Waiworth; Newington;	Overview and Scrutiny Committee
Gateway 2: Bundled repairs and maintenance contract (non-housing estate)	To approve contract for bundled repairs and maintenance (non-housing)	Key Decision Financial threshold exceeds £500,000	Executive	January 2010	Finance, legal and relevant stakeholders	Abi Fobbester: 020 7525 5558	Richard Rawes	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Gateway 2: Bundled projects contract (non-housing estate)	To approve contract for bundled projects (non-housing)	Key Decision Financial threshold exceeds £500,000	Executive	January 2010	Finance, legal and relevant stakeholders	Abi Fobbester: 020 7525 5558	Richard Rawes	Councillor Tim McNally	All	All Wards;	Overview and scrutiny
Part 2: The following matters will be decided by individual Executive Members in accordance with part 3D (Matters referred to individual Executive Members for decision) of the Southwark Constitution											
Enforcement strategy for stray dogs	To agree a charge for stray dogs and the level of the charge	Key Decision Significant impact on the community	Executive Member for Community Safety	May 2009	Other council departments, friends of groups	Jonathan Toy: 020 7525 1479	Gill Davies	Councillor Paul Kyriacou	All	All Wards;	Overview and scrutiny
Cleaner, Greener, Safer annual report 2009-10	To agree Cleaner, Greener, Safer targets for 2009-10	Key Decision Significant impact on the community	Executive Member for Environment	May 2009	Community councils	Des Waters: 020 7525 2080	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Increase in fees and charges to Adult Learning Service	To agree increase in fees and charges to the adult learning services division	Key Decision Significant impact on the community	Executive Member for Children's Services and Education	May 2009	Consultation undertaken with other council departments	Adrian Whittle: 020 7525 1577	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Markets and street trading strategy	To agree a new strategy for management of markets and street trading	Key Decision Significant impact on the community	Executive Member for Environment	June 2009	Consultation undertaken with other council departments	Des Waters: 020 7525 2080	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Revised cash incentive scheme	Revised cash incentive scheme policy to take into account London Borough of Southwark funding rather than Government Officer for London overcrowding fund	Key Decision Significant impact on the community	Deputy Leader and Housing	June 2009	Regeneration and neighbourhoods (strategy and finance)	Marin Green: 020 7525 1418	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Community nursery grants funding 2009-10	Agree carry over of community nursery grants funding for 2009-10	Key Decision Significant impact on the community	Executive Member for Children's Services and Education	June 2009	Relevant stakeholders	Mike Smith: 020 7525 2725	Romi Bowen	Councillor Lisa Rajan	All	All Wards;	Children's services and education
Dog control orders on the Aylesbury estate	Executive member to consider the representations from the consultation and decide whether to make dog control orders on the Aylesbury estate	Key Decision Significant impact on the community	Executive Member for Community Safety	July 2009	Legal, finance and relevant departments	Jonathan Toy: 020 7525 5737	Gill Davies	Councillor Paul Kyriacou	Walworth	Faraday;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: car lease hire for council employees	To procure a contract for car lease hire	Key Decision Financial threshold exceeds £500,000	Executive Member for Environment	July 2009	Legal, finance and relevant departments	Mary Morrissey: 020 7525 2452	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Part 3: The following matters will be decided under delegated authority by chief officers in accordance with the Southwark Constitution											
Gateway 2: Contract award: Falcon Point roof renewal (Borough and Bankside area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	May 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Cathedrals;	Overview and scrutiny
Gateway 2: Contract award approval: Bessemer Grange Primary School Children's Centre	To approve the award of contract for Bessemer Grange Primary School Children's Centre	Key Decision Financial threshold exceeds £500,000	Strategic Director for Children's Services	May 2009	Consultation undertaken with key stakeholders	Iain Johncock: 020 7525 5310	Romi Bowen	Councillor Lisa Rajan	Camberwell	South Camberwell;	Children's Services and Education
Gateway 2: Contract award approval: Eveline Lowe School	To approve the award of the contract for the expansion and modernisation of the Eveline Lowe School buildings	Key Decision Financial threshold exceeds £500,000	Strategic Director for Children's Services	May 2009	Consultation undertaken with key stakeholders	Iain Johncock: 020 7525 5310	Romi Bowen	Councillor Lisa Rajan	Bermondsey	South Bermondsey ;	Children's services and education
Gateway 3: Contract variation: home care contracts	Temporary extension of existing home care contracts	Key Decision Financial threshold exceeds £500,000	Strategic Director for Health and Community Services	May 2009	Existing internal partnership structures	Andy Loxton: 020 7525 3130	Susanna White	Councillor David Noakes	All	All Wards;	Health and social care

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: Casby, Lupin & Oliver House internal refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	May 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Riverside;	Overview and scrutiny
Gateway 2: Contract award approval: Supply of furniture and fittings for John Harvard Library	Award of supply contract	Key Decision Significant impact on the community	Strategic Director for Environment and Housing	June 2009	Other relevant council departments	Adrian Whittle: 020 7525 1577	Gill Davies	Councillor Lewis Robinson	Borough and Bankside	Cathedrals; Chaucer;	N/A
Gateway 2: Procurement of the supply of commercial vehicle fleet for council use	To procure a contract for the supply of the council's commercial vehicle fleet	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	June 2009	Legal, finance and relevant departments	Mary Morrissey: 020 7525 2452	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Modular management agreement (MMA) with Two Towers Housing Co-operative	To agree the signing of the new MMA with Two Towers Housing Co-operative Ltd to migrate to the new communities and local government approved MMA	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	June 2009	With Area Forum and local Tenants and Residents Association	Martin Green: 020 7525 1418	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award for gas supplies to Aylesbury Estate and Blake's Road boiler house	To approve the contract award for supplies of gas to the Aylesbury Estate and Blakes Road boiler house	Key Decision Financial threshold exceeds £500,000	Finance Director	June 2009	N/A	Mary Morrissey: 020 7525 2452	Gill Davies	Councillor Kim Humphreys	Peckham	Faraday; Peckham;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: sub regional thermal comfort scheme (SELHP)	To approve the award of contract to deliver an energy efficient scheme to promote decent homes work in the private sector, with special emphasis on vulnerable households	Key Decision Financial threshold exceeds £500,000	Strategic Director of Regeneration and Neighbourhoods	June 2009	Members of South East London Housing Partnership (SELHP), Southwark, Bexley, Bromley, Greenwich and Lewisham	Dave Shiress: 020 7525 7725	Richard Rawes	Councillor Paul Noblet	All	All Wards;	Overview and scrutiny
Gateway 1: Procurement strategy: Markets and street trading contract	Approval of agreement to tender part of the markets and street trading services contract	Key Decision Significant impact on the community	Finance Director	June 2009	Local residents and community groups, Southwark Association of Street Traders, other council departments	Des Waters: 020 7525 2080	Gill Davies	Councillor Jeff Hook	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award approval: Bermondsey external decorations 2007/08 (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	June 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Riverside;	Overview and scrutiny
Gateway 2: Contract award: Sydenham Hill windows and external decorations (Dulwich area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	June 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2080	Gill Davies	Councillor Kim Humphreys	Dulwich	College;	Overview and Scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: Quantity surveying sub-consultancy services framework agreement	To award the framework agreement for quantity surveying services	Key Decision Financial threshold exceeds £500,000	Finance Director	June 2009	Finance, legal, home ownership and procurement	Mike Green: 020 7525 2356	Gill Davies	Councillor Lewis Robinson	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award approval: Michael Faraday School	To approve the award of building contract for Michael Faraday Primary School. To build new replacement school with expansion of entry and adult education facility.	Key Decision Financial threshold exceeds £500,000	Strategic Director for Children's Services	June 2009	Relevant stakeholders	Iain Johncock: 020 7525 5310	Romi Bowen	Councillor Lisa Rajan	Walworth	Faraday;	Children's services and education
Gateway 2: Contract award: St Saviours Estate refurbishment phase 1a (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	June 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and Scrutiny
Gateway 2: The estate lighting service	To award the estate lighting contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Finance, legal and procurement	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: The door entry service	To award the door entry contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Finance, legal and procurement	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award approval: Borough wide estate lighting contract 2008-2011 (engineering services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award: St Saviours Estate refurbishment phase 1b (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and Scrutiny
Gateway 1: Architect and lead consultant framework agreement	To procure architects consultancy services framework agreement	Key Decision Financial threshold exceeds £500,000	Finance Director	July 2009	Finance, legal, home ownership and procurement	Mike Green: 020 7525 2356	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award: Vauban estate refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Rouel Road Estate phase 4 external refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: Lift package 42 (Engineering services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Cathedrals; Chaucer; Grange; Rotherhithe;	Overview and scrutiny
Gateway 2: Contract award: Lift package 43 (Engineering services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	South Bermondsey ;	Overview and scrutiny
Gateway 2: Contract award: Lift package 45 (Engineering services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Cathedrals; Chaucer; Liversey; Rotherhithe;	Overview and scrutiny
Gateway 2: Contract award: Lift package 46 (Engineering services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	July 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Camden	Camberwell Green; East Walworth; Faraday; Newington; Nunhead; Peckham; Peckham Rye;	Overview and scrutiny
Gateway 1: CDM co-ordinator sub-consultancy services framework agreement	To procure CDM co-ordinator sub-consultancy services framework agreement	Key Decision Financial threshold exceeds £500,000	Finance Director	August 2009	Finance, legal, home ownership and procurement	Mike Green: 020 7525 2356	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 1: Building services sub consultancy services framework agreement	To procure a framework agreement for building services (M&R) engineers	Key Decision Financial threshold exceeds £500,000	Finance Director	August 2009	Finance, legal, home ownership and procurement	Mike Green: 020 7525 2356	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award: Vauban estate phase 2 (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Lettsome SHU conversion	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Appleshaw House refurbishment	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Taplow externals refurbishment	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Bowley House refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Riverside;	Overview and Scrutiny
Gateway 2: Contract award: Old Neckinger external refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and Scrutiny

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consulting with	Comments To	Lead Officer	Executive Member	Community Council	Ward	Scrutiny Sub-Committee
Gateway 2: Contract award approval: Newington Estate replacement of primary and secondary heating mains (Southwark Technical Services)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Walworth	Newington;	Overview and scrutiny
Gateway 2: Contract award: Dickens phase 6, internal and external refurbishment (Bermondsey area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Riverside;	Overview and scrutiny
Gateway 2: Contract award: Thomas Calton Centre (The Lanes)	Award of contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	Other relevant council departments	Adrian Whittle: 020 7525 1577	Gill Davies	Councillor Lisa Rajan	Nunhead and Peckham Rye	The Lane;	Overview and scrutiny
Gateway 2: Contract award: Pilgrim House major refurbishment (Borough and Bankside area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Chaucer;	Overview and scrutiny
Gateway 2: Contract award approval: Styles House refurbishment (Borough and Bankside area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	August 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Chaucer;	Overview and Scrutiny

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Gateway 1: Building surveying sub-framework consultancy agreement	To procure a framework agreement for building surveyors	Key Decision Financial threshold exceeds £500,000	Finance Director	September 2009	Finance, legal, home ownership and procurement	Mike Green: 020 7525 2356	Gill Davies	Councillor Kim Humphreys	All	All Wards;	Overview and scrutiny
Gateway 2: Contract award: Grosvenor remedials	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Penrose internal DH	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	With area forum and local tenants and residents association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Bermondsey	Grange;	Overview and scrutiny
Gateway 2: Contract award: Harbledown & Rochester House major refurbishment (Borough and Bankside area)	Award of major contract works	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Chaucer;	Overview and scrutiny
Gateway 2: Contract award: Proctor, Flatman and Brisbane House major refurbishment (Camberwell area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Camberwell	Brunswick Park; Camberwell Green; South Camberwell;	Overview and scrutiny
Gateway 2: Contract award: Chilham and Seal major refurbishment (Borough and Bankside area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Chaucer;	Overview and scrutiny

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Gateway 2: Contract award: Nelson Square Gardens phase 1 (Borough and Bankside area)	Award of major works contract	Key Decision Financial threshold exceeds £500,000	Strategic Director for Environment and Housing	September 2009	Area Forum and local Tenants and Residents Association	Margaret O'Brien: 020 7525 2387	Gill Davies	Councillor Kim Humphreys	Borough and Bankside	Cathedrals;	Overview and scrutiny

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